

ERRATA NOTICE

Add Exhibit 3 to OR Notice AS-95

AS Notice 95

Exhibit 3

FORMULA TO BE USED IN THOSE OFFICES WITH RD D-LOSS MODEMS

If your office contains a RD Office that has D-Loss Modems, these lines must not be included in the formula. You must first determine the cost of the line. The easiest way is just to check your bill, determine what the cost of the lines are divide by the total of lines to determine the cost of one line.

The most accurate method would be to contact your telephone carrier. Since the D-Loss line connects to only one number, you can cancel all additional services for that line (extended calling area, etc). Your carrier representative should then be able to give you the cost of that line which should never vary since all long distance is done via MCI.

When using the formula to determine the cost of the phone bills, the cost of the D-Loss Modem line should be deducted from the bill, determine the percent of phone usage for each agency, and then add the cost of the D-Loss Modem to the bill for RD. You will want to check several bills to see if the cost of the D-Loss Modem is remaining constant. Please use this exhibit for preparing your quarterly report.

QUARTERLY REPORT for QUARTER ENDING _____

Telephone Bills, Month 1 _____

Telephone Bills, Month 2 _____

Telephone Bills, Month 3 _____

TOTAL _____

Minus Cost of D-Loss Modem _____

ADJUSTED TOTAL _____

FSA _____ x _____ equals _____
(Adjusted Total) (Percent)

NRCS _____ x _____ equals _____
(Adjusted Total) (Percent)

RD _____ x _____ + _____ equals _____
(Adjusted Total) (Percent) (Cost of D-Loss Modem)

